

## ◀ Statement of Purpose ▶

### *Respect*

**The statement of purpose is:**

- ✓ *Focused*
- ✓ *Directly, clearly understood*
- ✓ *Jargon free*

**The statement of purpose:** We will always show respect for each other, so that our classroom can be an active learning environment.

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## ◀ Rules ▶

### *Be Nice and Be Prepared*

**Rules:**

- ◇ **Rule 1:** Be respectful of yourself, other, and classroom materials at all times.
- ◇ **Rule 2:** Come to class on time and prepared. This includes having homework assignments completed before class begins.

**The rules are:**

- ✓ *Simple, specific, and jargon free terms*
  - ✓ *Measurable*
  - ✓ *Positively stated*
  - ✓ *Conveys expected behavior*
  - ✓ *Observable*
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## ◀ Procedures ▶

### *Procedures*

Procedure: *Hallway*

(Steps:)

- ◇ 1. Line up to leave the classroom 2. Stay on the right side of the hall 3. Stay with the class

*positive consequences: 1. Smile 2. Praise 3. Positive feedback*

*negative consequences: 1. Reminder 2. Reminder 3. Talk to student and possibly stay after school*

Procedure: *Locker*

(Steps:)

- ◇ 1. Ask to go to your locker if class has started 2. Take the hall pass 3. After retrieving what you need, return to the classroom

*positive consequences: 1. Smile 2. Smile 3. Praise*

*negative consequences: 1. Reminder 2. Reminder 3. Talk to student and maybe stay after school*

Procedure: *Bathroom*

(Steps:)

- ◇ 1. Ask to go to the bathroom 2. Take the hall pass 3. Come directly back to class

*positive consequences: 1. Smile 2. Smile 3. Praise*

*negative consequences: 1. Reminder 2. Reminder 3. Talk to student and possibly stay after class*

Procedure: *Cafeteria*

(Steps:)

- ◇ 1. Walk to the cafeteria and stay in the cafeteria for the lunch period 2. Clean up after yourself 3. Walk back to class from the cafeteria 4. Be in the classroom by the time the bell rings

*positive consequences: 1. 2. Praise 3. 4. Praise*

*negative consequences: 1. Talk to student 2. Reminder 3. Talk to student 4. Talk to student*

Procedure: *Dismissal*

(Steps:)

- ◆ 1. Remain in your seat until the bell rings 2. After the bell rings, walk out of the classroom

*positive consequences: 1. Smile 2. Smile*

*negative consequences: 1. Reminder 2. Reminder*

Procedure: *Late*

(Steps:)

- ◆ 1. Get a tardy pass from the main office 2. Come into class and hand the teacher the pass 3. Go quietly to your seat and join in the class activity

*positive consequences: 1. Praise 2. Smile 3. Praise*

*negative consequences: 1. Reminder 2. Reminder 3. Talk to student*

Procedure: *Absences*

(Steps:)

- ◆ 1. Have a classmate's phone number to call them for missed work 2. Get a pass from the office on the first day back and present to teacher 3. Talk to teacher on first day back at school to check up on missed work

*positive consequences: 1. 2. Smile 3. Praise*

*negative consequences: 1. Reminder 2. Reminder 3. Reminder*

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## Consequences (Positive)

### Positive

#### Positive consequence timeline:

##### *Free and frequent*

- ◇ Praise, smiles, positive feedback

##### *Intermittent*

- ◇ Fun activity, notes home, special privileges, choices in assignments/activities

##### *Strong and long-term*

- ◇ Honor roll, special recognition

#### The positive consequences are:

- ✓ Clear and specific
  - ✓ Natural and logical
  - ✓ Related directly to your rules and procedures
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## Consequences (Negative)

### Negative

#### Negative consequence Steps:

- Level 1 ◇ Reminder of the rule
- Level 2 ◇ Second reminder
- Level 3 ◇ Talk to student after class
- Level 4 ◇ Student stays after school
- Level 5 ◇ Call home

Level 6 ◊ Office referral

**The negative consequences are:**

✓ Logical

✓ Natural

✓ Connected

✓ *Educative not Vindictive*

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## ◀ Crisis Plan ▶

### *Crisis Plan*

**The crisis plan identifies:**

✓ Who will seek assistance

✓ What other students will do

✓ Who will be notified

✓ What to do after the crisis

#### **Crisis plan:**

**Behavioral:** Send trusted student to the Office/Security officer.

**Medical:** Send trusted student to the office.

**Behavioral:** Remove other students from the classroom.

**Medical:** Make space for student and paramedics if necessary.

**Behavioral:** Remain calm and try to calm down the out of control student.

**Medical:** Monitor student.

**Behavioral:** After student is calm or has been removed by security, bring the rest of the students back into the classroom.

**Medical:** Reassure student and whole class after episode is over.

**Behavioral:** Debrief quickly and try to give students directions to move on.

**Medical:** Follow up with student, parents, and administration as necessary.

**Behavioral:** Follow up with out of control student, parents, and administration as necessary.

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## ◀ **Action Plan** ▶

### *Implementation*

#### Action Plan Task: Booster Sessions for Students

##### **Action plan parameters:**

###### *Process*

- ◆ Remind students of the rules and procedures. Revisit these with students to see if they need to be updated.

###### *Materials needed*

- ◆ Posted rules

###### *Intended date of completion*

- ◆ As necessary

###### *Outcome*

- ◆ Students will be reminded of the rules and procedures and feel like they had a part in amending them if needed.

#### Action Plan Task: Teaching The Plan to Parents

##### **Action plan parameters:**

###### *Process*

- ◆ Send a note home to parents, and talk to parents at back to school night.

###### *Materials needed*

- ◆ Classroom rules and procedures printed out for all parents

###### *Intended date of completion*

- ◆ By back to school night

###### *Outcome*

- ◆ Parents will be informed about the classroom rules and procedures, so there are no surprises that their child is subject to behave in this certain way in my class.

#### Action Plan Task: Plan Toolkit

***There is a schedule included for each of the following:***

- ✓ *Informing Teachers*
- ✓ *Introducing to parents*
- ✓ *Teaching students*
- ✓ *Scheduling booster session (rule reviews) for students and staff*

**Action plan parameters:**

*Process*

- ◇ Post rules and consequences in the classroom where all students can see them.

*Materials needed*

- ◇ Paper or poster with print large enough to read

*Intended date of completion*

- ◇ Before students arrive

*Outcome*

- ◇ Rules are posted so there are no excuses that students were unfamiliar with the rules and consequences.

Action Plan Task: Teaching The Plan to Students

***There is a schedule included for each of the following:***

- ✓ *Informing Teachers*
- ✓ *Introducing to parents*
- ✓ *Teaching students*
- ✓ *Scheduling booster session (rule reviews) for students and staff*

**Action plan parameters:**

*Process*

- ◇ Explain rules, consequences, and procedures to students.

*Materials needed*

- ◇ Posted rules

*Intended date of completion*

- ◇ First week of class

*Outcome*

- ◇ Students will know the rules, consequences, and procedures. They will not have an excuse of not knowing if they break a rule or do not follow procedure.

Action Plan Task: Recognition Activities for Students

**Action plan parameters:**

*Process*

- ◇ Students who follow the rules and procedures will gain smiles and

praise. If the whole class is doing well, they will have fun activities and choices of activities / assignments. Certain students could gain individual recognition for outstanding behavior or attitude.

*Materials needed*

- ◆ A plan for fun activities. Alternative activities and assignments to choose from.

*Intended date of completion*

- ◆ Ongoing

*Outcome*

- ◆ Students will feel good about themselves and the class.